

**CENTRAL BOARD OF SECONDARY EDUCATION  
SHIKSHA KENDRA, 2, COMMUNITY CENTRE  
PREET VIHAR, DELHI-110092**

**TENDER NOTICE**

Sealed tenders are invited under "Two-Bid System" from reputed contractors registered with govt. / semi govt. /PSU's having minimum 3 years experience and satisfactorily executed minimum 2 works each of value Rs. 1.5 Lakh or more.

Name of Work: Comprehensive AMC of W/Split A.C's & Water  
Coolers in CBSE Bldgs. at Preet Vihar, Rouse  
Avenue & Patparganj Delhi.

Estimated Cost	Rs. 4.20 Lakhs
Cost of Tender	Rs. 300/-
Sale of Tender	Upto 11.03.2014 by 2:30 p.m.
Last date for submission of tenders	11.03.2014 at 2.30p.m.
Opening of Tender	11.03.2014 at 3:00 p.m.
EMD	Rs. 8,000/- payable through DD/BD in F/O The Secretary CBSE, Delhi.

**JOINT SECRETARY (A&L)**

**CENTRAL BOARD OF SECONDARY EDUCATION**  
**2, COMMUNITY CENTRE, PREET VIHAR, DELHI-92**

TENDER FORM NO.....

**Last date of submission: 11.03.2014**  
**Upto 2:30 p.m.**

**NOTE:**  
**Instruction to the tenderers**

**Tenderer must read the instructions carefully**  
**Before filling the particulars in this part**

**1. Credentials of the Tenderers**

1.1 Name of the Agency with Regn. No. ....

1.2 Office Address and .....  
Tel. Nos. ....

1.3 Name of the Proprietier/ .....  
Partners/Directors .....

1.4 Service Tax Regn. No.:  
(Supported with documentary evidence.....)

2.1. Experience (with all necessary documentary evidence) such as copy of work/PO etc.  
Total experience in year.....  
Contract of approx. equivalent value executed in the last 3 years

SL. Nos.	Year	Name of the Organization	Cost of the work (executed)	Contract person with Tel.No.	Period from
01.					
02.					
03.					

**2.2 Manpower Details:**

2.3 No. of Supervisors:

.....

2.4 No. of Staff .....

2.5 Availability of Workshop:

.....

3.0 EMD payable through DD/BD in f/o the Secretary CBSE, Delhi

3.1 DD/BD No. ....

3.2 Name of Bank.....

**Note: Please attach the scanned copies of:**

- I. PAN No.
- II. Service Tax Regd. No.
- III. Attested copies of all experience documents

**(Signature of the tenderer)**

**With complete address and seal**

**Tel No.....**

**Mobile No.....**

**Place.....**

**Date.....**

**Price Bid**  
**SCHEDULE OF WORK**

(A) Name of work: Comprehensive AMC of Window/ Split AC's Preet Vihar.

S.No.	Type of ACs	Capacity	Qty.	Rate/Unit	Amount
1.	Window Type	1.5 Tr.	8 nos.		
2.	Window Type	2.0 Tr.	11 nos.		
3.	Split AC	1.5 Tr. 1.0 Tr.	10 nos. 2 nos.		
4.	Split AC	2.0 Tr.	10 nos.		
5.	Gas Charging WAC	2.0 Tr.	LS		
6.	Gas Charging Split Units	1.5 Tr. 2.0 Tr.	LS		
7.	Gas Charging WAC	1.5 Tr.	LS		

(B) Name of work: Comprehensive AMC of Window/ Split AC's Shiksha Sadan.

S.No.	Type of ACs	Capacity	Qty.	Rate/Unit	Amount
1.	Window Type	1.5 Tr.	3 nos.		
2.	Window Type	2.0 Tr.	1 nos.		
3.	Split AC	1.5 Tr.	-		
4.	Split AC	2.0 Tr.	7 nos.		
5.	Gas Charging WAC	2.0 Tr.	LS		
6.	Gas Charging Split Units	1.5 Tr. 2.0 Tr.	LS		
7.	Gas Charging WAC	1.5 Tr.	LS		
8.	Window Type	1.0 Tr.	1 no.		

(C) Name of work: Comprehensive AMC of Window/ Split AC's R.O. Delhi, Patparganj.

S.No.	Type of ACs	Capacity	Qty.	Rate/Unit	Amount
1.	Window Type	1.5 Tr.	8 no.		
2.	Window Type	2.0 Tr.	12 no.		
3.	Split AC	1.5 Tr.	1 no.		
4.	Split AC	2.0 Tr.	10 no.		
5.	Gas Charging WAC	2.0 Tr.	LS		
6.	Gas Charging Split Units	1.5 Tr. 2.0 Tr.	LS		
7.	Gas Charging WAC	1.5 Tr.	LS		
8.	Window Type	1.0 Tr.	1 no.		

**GROSS AMOUNT.....**

**PRICE-BID**  
**SCHEDULE OF WORK**

(A) Name of work: Comprehensive AMC of Water Coolers: Qty. 20 (40/80 Ltr.) R.O. Delhi.

<b>S.No.</b>	<b>Make of Water Cooler</b>	<b>Capacity</b>	<b>Qty.</b>	<b>Rate/Unit</b>	<b>Amount</b>
1.	Any make	40/80 Ltr.	1 no.		
2.	Any make	20/40 lt.	1 no.		
3.	Gas Charging	NA	LS		

(B) Name of work: Comprehensive AMC of Water Coolers: Qty. 20 (40/80 Ltr.) Shiksha Sadan.

<b>S.No.</b>	<b>Make of Water Cooler</b>	<b>Capacity</b>	<b>Qty.</b>	<b>Rate/Unit</b>	<b>Amount</b>
1.	Any make	40/80 Ltr.	1 no.		
2.	Gas Charging	NA	LS		
3.	Any make	20/40 lt.	1 no.		

(C) Name of work: Comprehensive AMC of Water Coolers: Qty. 20 (40/80 Ltr.) in Preet Vihar.

<b>S.No.</b>	<b>Make of Water Cooler</b>	<b>Capacity</b>	<b>Qty.</b>	<b>Rate/Unit</b>	<b>Amount</b>
1.	Any make	40/80 Ltr.	11 no.		
2.	Gas Charging	NA	LS		

**GROSS AMOUNT.....**

## **TERMS & CONDITIONS**

1. The W/ Split AC's & Water Coolers shall be maintained for full season.
2. Complaints lodged be generally attended within 6-8 working hrs. but at the most within 24 Hrs.
3. 50% payment shall be released after one month of satisfactory performance & balance after Oct.
4. In case of the complaint is not cleared within 24 Hrs. penalty @ Rs. 200/- per day shall be levied.
5. In case of defect involving replacement of the compressors, the work has to be completed within 48 Hrs. failing which penalty @ Rs. 200/- per day shall levied.
6. To meet emergent requirement, the agency shall be bound to replace the Window A.C's as per direction of the Engineer Incharge.
7. For routine check up, the agency may depute a Technician weekly.
8. Monthly satisfactory work-report on the prescribed format must be submitted along with the running/ final bill.
9. The above quantity is tentative & may vary to any extent.
10. The Board's W/ Split AC's & Water Coolers are of reputed brands hence the genuine spares shall be allowed. The old parts shall be returned to the Board.
11. The agency must have a mail-id so that complaints are lodged through e-mail & telephonically as well.
12. The agency shall be bound to execute an agreement before taking up the work.

**Accepted by me**

**Owner/ Manager  
Seal of the Firm**